

Bill Pay INSTRUCTIONS

A better way to receive and pay your bills.

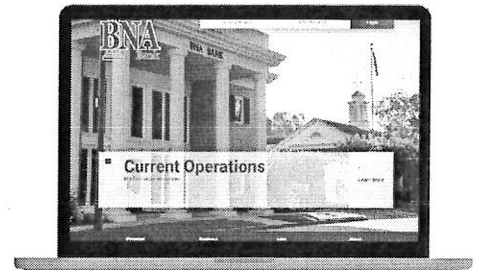
When you receive and pay your bills with BNA Bank's Online Bill Pay, you can see when they're due and control when they're paid.

With BNA Bank's Bill Pay, you get:

Organization - Manage your bills and payments from one convenient location. One website, one password. Now that's organized.

Control - Pay what you'd like, when you like, unlike auto-debit

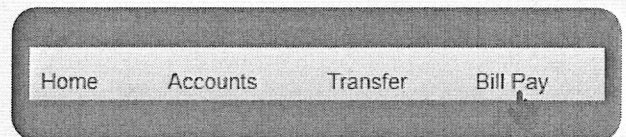
Convenience - Pay anyone who you normally pay by check



www.bnabank.com

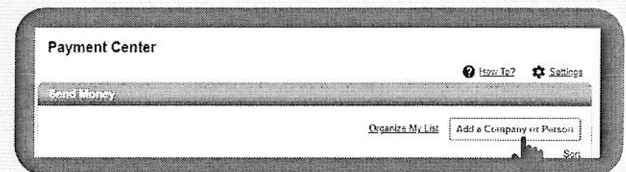
1 Get Started!

- Log in to your online banking account at www.bnabank.com
- Click Bill Pay
- Have your paper bill handy.



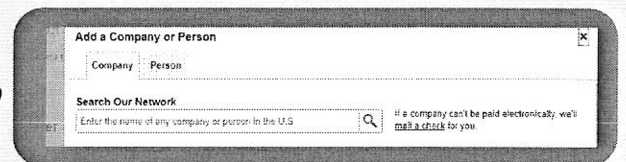
2 Find a Biller

- Click on the Add A Company button
- Search for your biller
- If you don't find your biller, you'll need to enter their information



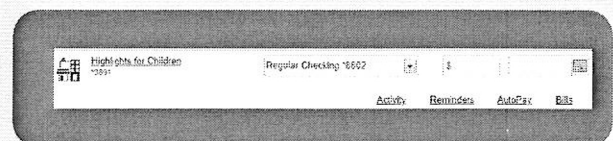
3 Enter Bill Information

- Enter Account Number from your bill
- Fill in the address you'd mail your payment to
- Give it a nickname that helps you identify the bill



4 Schedule a Payment

- Select a payee
- Enter payment amount
- Select the date you want the payee to receive the payment
- Click Send Money



Need more help? Log on to www.onlinebillpaysupport.com for more detailed instructions and tips!